

# *Ashton Keynes Parish Council*

## **Minutes of a meeting held in the Village Hall on Wednesday 8 February 2017**

Present: Cllrs D Wingrove; M Carter; B Ellison; Y Jordan; M Seymour; E Tidmarsh; A Tindall; A Wheatley

In attendance: The Clerk; Mr G Chick; Mrs C McClaren; Mr C McClaren (parishioners)

The meeting commenced at 7:15pm

Prior to the meeting, Mr Chick addressed the Parish Council on behalf of the newly formed Ashton Keynes Senior Table Tennis Club (AKSTTC). The purpose of the club is to enable senior members of the village to partake in an activity that will enhance their wellbeing. In order to get the club started, the committee have been seeking grant funding with which to purchase tables, to date they have obtained £480 from the Malmesbury Area Board. Although the club was originally aimed at the retired and semi-retired in the village, those in full employment would not be excluded. The club has made a request to the Parish Council for a grant of up to £400 so that the equipment required could be purchased through LOOP, an organisation that assists this type of club. The Parish Council informed Mr Chick that as the application had not arrived in time to be included on this month's agenda but would discuss the methodology on how to progress a request of this nature during the meeting.

Mr Chick was thanked for his presentation and left the meeting.

Mr McClaren informed the Parish Council that he and Mrs McClaren wished to observe the process of the Parish Council and how decisions were made.

### **2017/001 Apologies for absence accepted by the Council**

Apologies for absence accepted by the Council were received from Cllrs Cooper, Crawford, A Seymour and Berry.

### **2017/002 Declarations of Interest**

There were no declarations of interest

### **2017/003 To confirm the Minutes of the Council Meeting held on 14 December 2016**

The minutes of the Council Meeting 14 December 2016 had been circulated previously were agreed and signed as a true record.

### **2017/004 Matters to Report not included on the agenda**

- Wiltshire Council has confirmed that footpath 7 has been cleared.
- Cllr Wingrove has written to the management of The White Hart for generously providing the Christmas Tree outside the pub.

### **2017/005 Chairman's Report**

- The Chairman had attended the Community based Area Board meeting in January, but there had not been anything of note to report. The Chairman has signed up the new website "Next Door", an initiative of Stuart McIntyre, and it appeared that the site was proving effective in getting information out to those signed up. Wiltshire Community Engagement Officer, Ollie Phipps, had circulated an offer to make a presentation to the Parish Council regarding awareness of Dementia in the Community. It was suggested that it would be more appropriate to hold a public meeting and promote the event through the Parish Newsletter.
- Councillors were reminded to let Cllr Cooper have their menu choices for the meal at the end of the month.

**Action: All Councillors**

### **2017/006 Clerk's Report**

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There has been a continual reporting to Wiltshire Council regarding fly tipping. The latest includes a caravan abandoned with a load of rubbish inside along Rixon Gate. It appears that the same culprits as the previous dumping of rubbish at the same site. If anyone witnesses illegal tipping of rubbish, the Wiltshire Environment Enforcement team require notification. The solicitor, acting on behalf of Westlea Housing Association (GreenSquare), has confirmed that the document has been signed by the client, the solicitor has dated the document, 1 Feb 2017, and is processing the transfer with the Land Registry. The precept application has been forwarded to Wiltshire Council. Wiltshire Council and BT payphones have been notified that the Parish Council would like to adopt the phone box in the High Road, however Wiltshire Council have the final say as to whether or not the service may continue in the parish. The contact details have been noted by BT payphones and have informed the Clerk that nothing more can be done until a response has been received from Wiltshire Council. The staging for Automatic Enrolment at been completed with the Pensions Regulator. The changeover to the Parish Steward scheme has met with a few inconsistencies and Wiltshire Council has removed one layer of management to improve the scheme.

The report was noted.

## 2017/007 Financial Report

Income since the last meeting:  
TASF Grant £2,027.07

Expenditure:  
Clerk's salary (Dec & Jan) £848.80  
Room Hire (Dec) £19.00  
OSM Contract (Dec & Jan) £1,632.00  
Clerk's expenses (Oct – Dec) £55.25  
Playing Fields Grant £2,185.47  
Website costs £240.53

Closing balance: £40,296.43  
The Parish Council noted the report

## 2017/008 Footpath 20 – by Lake 82

Cllr Jordan, as requested by Wiltshire Council, had forwarded further maps high lighting the route of footpath 20 which has been requested to be re-instated. It was noted that the Wiltshire Council Officer, Barbara Burke, who had been dealing with the re-instatement of the footpath to the north of Lake 82, has retired, however Cllr Jordan has been contact with Mrs Burke's replacement and will forward the historical information regarding the footpath. Cllr Jordan will continue to contact Wiltshire Council Year progress updates.

**Action: Cllr Jordan**

It was noted that the top strand of wire on the footpath to the south of lake 82 was barbed wire and deemed hazardous.

## 2017/009 Transfer Of Land (footpath from The Mead to the rear of the Lotts)

As reported in the item 2017/006.

**Action: The Clerk**

## 2017/009 Committees, Working Groups and Representatives' Reports

- **Planning** – minutes from the Planning Committee meeting had been circulated  
Application: 15/10351/FUL  
Proposal: Installation of a cable ski facility and associated infrastructure including new access arrangements  
Address: Land at Kent End Farm  
Decision: The Parish Council agreed not to object to this application, but stated, in the strongest terms, that the following caveats should be applied as proposed by Cllr Tindall, seconded by Cllr Carter. Voted in favour 5; against 2 and 1 abstention.

1. The new entrance to the site, off Friday Ham's Lane, is created at the outset, and that all construction traffic uses this new entrance and none other.

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2. The whole of Friday Ham's Lane is made subject to a 40 mph limit, up to the point of the 30mph sign at Rixon Gate
3. For the cable ski equipment, noise levels, which are lower than those currently in the application, are specified, to reflect the fact that annoyance could be caused to immediate neighbours.
4. To further limit noise problems, landscaped bunding should be provided along the full length of the site along its southern perimeter, up to the conservation lake.
5. There shall be no equipment on site which is higher than that already specified in the application.
6. There will be no broadcast music.
7. There will be no floodlights on any part of the site
8. No alcoholic licence will be permitted on the site
9. No overnight residence of any form will be permitted on the site
10. With respect to the hours of operation, all site activities (not just the cable ski operation) will have ceased by the times shown in the application, and all visitors will be required to have left the site by the times shown.
11. Proper entrances/exits will be provided to the footpaths and bridleways on the site, and there will be clear signposting showing these routes.
12. Public access will be allowed to all parts of the site other than that area fenced off for the cable ski activity
13. Double yellow lines, indicating no parking at any time, will be placed on Friday Ham's Lane from its junction with the Spine Road to the point where Friday Ham's Lane narrows i.e. at the Aggregate Industries' entrance. (The purpose of this is to ensure that people use the car park. There is a local precedence for this in that, for many years, the roads around the Keynes Water Park (a similar operation) have been marked in this way, to good effect).
14. There should be a sign at the vehicle exit telling all traffic to turn left (i.e. directing traffic towards the Spine Road and away from the narrow lane which leads to the village of Ashton Keynes).

Proposal re: self-build development at Derryfields

The Parish Council confirmed that the site was outside the settlement boundary and was contrary to the Draft Neighbourhood Plan, which is nearing the final stages of completion. The Parish Council agreed that had this come forward as a planning application, it would object to the development.

- **Open Space to include footpaths, hedges and water courses** – the working group had circulated its recommendations and the Parish Council confirmed that the group should commence with the recommendations. The Chairman of the working group added that within the recommendations, there not been consideration to those who may not be able to comply with the maintenance regulations of watercourses due to health or financial constraints and this would need to be addressed at the next working group meeting.
- **Village Hall** – it was noted that following the damage to Pre-school equipment by hirers of the hall, there had been a letter of apology sent and compensation received by the Pre-school for the damage.
- **Playing Fields Committee** – it was noted that floodlighting had been repaired at the Bradstone Playing Fields. Concerns were raised by the apparent under use of

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the Multi Use Games Area (MUGA), it was agreed that local groups should be encouraged to use the facility and advertise the MUGA in the Parish Newsletter.

**Action: The Clerk**

- **Minerals Liaison** – Cllr M Seymour has been trying to arrange a meeting with the new estates manager for Aggregates Industries Ltd, but has not been able to get a response. The clerk will try to arrange for the estates manager to meet up with the Minerals Liaison group.  
**Action: The Clerk**
- **Cotswold Water Park** – there was nothing to report
- **School Governors** – it was noted that the Window Wanderland would be taking place at the end of February and details of how to partake in the event are available on the School website and in the Parish Newsletter.
- **Police** – Cllr Wingrove, with Neighbourhood Watch co-ordinator, Paul Eastman, met up with the new PSCO John Bordiss who has agreed to be available at the village Hall to co-incide with the outreach Post Office and WI coffee mornings. The next time will be on 28 February.
- **Date for Annual Parish meeting** – the clerk will obtain a couple of dates in May, when the Village Hall is available, it was agreed that this could be an opportunity to invite Ollie Phipps to make a presentation of Dementia Awareness.  
**Action: The Clerk**
- **Parish elections May 2017** – the timetable has been circulated and the Councillors were reminded that it their responsibility to ensure nomination papers are received by Wiltshire Council. Notification of the Parish elections will be in the Parish newsletter.  
**Action: The Clerk**
- **Bus Shelters High Road and Kent End** – Over the last year or two, a number of parishioners have asked the Chairman whether cover can be provided by the bus stop next to the Garage. At present, when it is raining, people congregate in the shop, which causes congestion. The Chairman has discussed this matter with Mr Dave Sheppard. One potential option is to put up an awning at the front of the shop, whilst an alternative is to put up a new bus shelter. (The old one had to be moved because it was not suitable for the more limited space that was left when the shop was constructed.) Mr Sheppard had obtained a quote for a bus shelter to be erected by the shop. At this stage, it is not clear as to who is the owner of the land identified for this purpose. Cllr Wingrove and Mr Sheppard will make further investigations and obtain further quotes.  
**Action: Cllr Wingrove**

It was noted that bus shelter in Kent End could do with being repainted and weeds removed from the roof.

Whilst the Grants and Finance working group was not an agenda item, the Parish Council agreed to delegate the decision of the grant application to the working group. It was further agreed that once the tables were purchased, they would be the responsibility of the AKSTTC.

## **2017/010 Neighbourhood Planning update**

The independent examiner, Nigel McGurk, appointed by Wiltshire Council, had completed his examination and his report and recommendations have been returned to Wiltshire Council. Wiltshire Council are reviewing the revisions recommended by the inspector and will forward these to the Neighbourhood Plan Steering Group. The Steering Group is to address these as necessary. The final stages of the process will then involve Wiltshire Council Democratic Services who will arrange for a referendum of Parishioners to seek their approval of the Plan. It is hoped that this could be by April or possibly May. Cllr Carter was thanked for his continual efforts with the Neighbourhood Plan.

**Action: Cllr Carter**

## **2017/011 The Great British "Spring Clean"**

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Councillors were informed of the Wiltshire Council initiative of a Great British Spring Clean due to take place over the first weekend of March. The Parish Council agreed that the parish should be informed of the event through the "Next Door" website with the recommendation that villagers tidy up their own area.

**Action: Cllr Wingrove**

## **2017/012 Matters for the next meeting**

Councillors were reminded to inform the Clerk by 1 March should any additional items be required.

## **201/013 Date for next meeting 8 March 2017**

The meeting was concluded at 09.58 pm