

# *Ashton Keynes Parish Council*

## **Minutes of a meeting held in the Village Hall on Wednesday 8 March 2017**

Present: Cllrs D Wingrove; M Carter; M Cooper; S Crawford; B Ellison; Y Jordan; M Seymour; E Tidmarsh; A Tindall; A Wheatley

In attendance: The Clerk; Wilts Cllr C Berry; 13 parishioners

The meeting commenced at 7:15pm

Prior to the meeting, Cllr Wingrove informed the attendees that he had received notification, that day, that Planning Application 16/12494/FUL had been withdrawn and, although it remained an agenda item, there would not be any observations made by the Parish Council. Mr John Harvey addressed the meeting to say that he, with other attendees, had prepared a statement regarding the application, however as the application had been withdrawn, he had nothing to say to the Parish Council. Mrs Sarah Harvey asked if the withdrawal was permanent or temporary, she was informed this was not indicated in the notification received.

Mrs Sarah Sheppard asked the Parish Council if the Speed Indicator Device (SID) would be discussed and would her correspondence be included. It was confirmed that the SID was an agenda item and her letter would be included.

Mr Geoff Chick thanked the Parish Council on behalf of the Ashton Keynes Senior Table Tennis Club for the quick turnaround on the grant application and was pleased to confirm that the Malmesbury Area Board had agreed to match fund. Unfortunately, there has been a delay to the LOOP scheme, which will be launched in the new financial year. Mr Chick will liaise with the Clerk as soon as it is appropriate.

The parishioners thanked the Parish Council for its time and left the meeting.

### **2017/014 Apologies for absence accepted by the Council**

Apologies for absence accepted by the Council were received from Cllr A Seymour

### **2017/015 Declarations of Interest**

Cllr Ellison declared an interest in planning application 16/12494/FUL, item 2017/24

### **2017/016 To confirm the Minutes of the Council Meeting held on 8 February 2017**

The minutes of the Council Meeting 8 February 2017 had been circulated previously were agreed and signed as a true record.

### **2017/017 Matters to Report not included on the agenda**

- The has been no further notification from Wiltshire Council regarding the Parish Council's request to adopt the phone box, once it has been decommissioned by British Telecom. Cllr Berry agreed to find out the progress at Wiltshire Council on the decommissioning of the phone boxes throughout the county.

**Action: Cllr Berry**

- The application for the Cable Ski Centre will be called in if the case officer at Wiltshire Council is minded to accept the application and does not confirm the conditions forwarded by the Parish Council.

**Action: Cllr Berry**

- Election nomination papers have been forwarded to all Parish Councillors and those wishing to stand for re-election were reminded to complete the forms and hand them in to Wiltshire Council by 4pm 4 April.

**Action: All Councillors**

- The Grants and Finance Working Group had met and confirmed the grant to the Ashton Keynes Senior Table Tennis Club up to £400. The Club has been informed of the decision.
- Cllr Wingrove had placed a reminder on the "Next Door" website regarding the "Clean-Up Weekend"
- The clerk had included an article in the newsletter to encourage residents to use the Multi Use Games Area.

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## 2017/018 Chairman's Report

- The Chairman had attended the recent Malmesbury Area Board meeting and confirmed that the AKSTTC had received the grant for which it had applied. The Youth Café, an enterprise set up by the Holy Cross Church Outreach Team for young people from years 6 and 7 to relax with their friends after school, had been successful in its application for further funding towards a professional outlook on the scheme.
- There will be a formal unveiling of the March Hare at 11:00am Saturday 25 March, everyone was invited to attend.

## 2017/019 Clerk's Report

There has been a continual reporting to Wiltshire Council regarding fly tipping. It was agreed that this was probably due to costs incurred by contractors at recycling centres. The latest includes white goods dumped with a load of rubbish inside along Rixon Gate and asbestos sheets by Twitcher's Gate. If anyone witnesses illegal tipping of rubbish, the Wiltshire Environment Enforcement team require notification. It was also noted that rubbish has been tipped by the bridge along footpath 18. Unfortunately rubbish collection does not fall under the remit of the Parish Steward. Parish Councillors were reminded to use the "My Wilts" app to report such incidents. It was further noted that, recently, a lorry has damaged the railings by the Happy Land junction.

The solicitor, acting on behalf of Westlea Housing Association (GreenSquare), has confirmed that the document has been signed by the client, the solicitor has dated the document, 1 Feb 2017, and is processing the transfer with the Land Registry. To date, there has been no further correspondence. The Parish Council were informed that this process could take up to six months.

With the approach of the year end, the internal auditor, Joyce Turner, clerk to Burbage Parish Council and a fully qualified accountant, is prepared to continue to complete the internal audit along with the other Parish Councils to which the clerk is attached. It should be noted that there is no reciprocal arrangement as this is contra to the code of ethics.

Clay Hill Picnic Area and Waterhay Car Parks - Cotswold Water Park Trust has made both sites "Pay and Display" parking areas, in line with the Neigh Bridge and others within the Water Park.

The report was noted.

## 2017/020 Financial Report

Income since the last meeting:	Expenditure:	
£0.00	Clerk's salary (Feb)	£424.40
	Room Hire (Feb)	£19.00
	OSM Contract (Feb)	£816.00
	M Carter (website costs)	£201.16

Closing balance: £38,835.87  
The Parish Council noted the report

## 2017/021 Footpath 20 – by Lake 82

Cllr Jordan, as requested by Wiltshire Council, had forwarded further maps high lighting the route of footpath 20 which has been requested to be re-instated. In order to ensure a response from Wiltshire Council, Cllr Berry had been included in the correspondence. The response from the Wiltshire Council Officer, Janice Green, had been to say that if Wiltshire Council has not been able to deal with the request after 12 months, then the Parish Council can appeal to a higher level. Concerns were raised that the application could expire due to the tardiness by Wiltshire Council. Cllr Berry agreed to raise the matter and Cllr Jordan is continuing to correspond with Wiltshire Council.

**Action: Cllrs Jordan and Berry**

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## 2017/022 Transfer Of Land (footpath from The Mead to the rear of the Lotts)

As reported in the item 2017/019.

**Action: The Clerk**

## 2017/023 Speed Indicator Device and Gosditch Speed Zone

Councillors were informed by Cllr Crawford that the Community Speed Watch Group (CSW) had written to request the Speed Indicator Device (SID) be moved to the where the 40 mph zone begins. A letter from Mrs Sheppard, CSW co-ordinator, was read out to the Parish Council which included advice from the Police that the SID could be more effective if placed by the commencement point of the zone. The options were discussed and Cllr Crawford agreed to research the costs and permissions required for the re-site of the SID. Leigh Parish Council may approach the Parish Council in order to share the device.

**Action: Cllr Crawford**

Parishioner, Mr Corry, had asked if the Parish Council would be considering a 20mph zone along Gosditch. The potential implications were discussed, including the costs that would be placed on the Parish Council, and whilst Mr Corry's observations were taken on board, the Parish Council did not consider this to be appropriate at this time. Cllr Crawford agreed to inform Mr Corry of the Parish Council's decision.

**Action: Cllr Crawford**

## 2017/024 Committees, Working Groups and Representatives' Reports

- **Planning** – minutes from the Planning Committee meeting had been circulated  
Cllr Ellison withdrew from the meeting

a) Application: 16/12494/FUL

Proposal: Partial change of use of land at Three Bridges to form a coach and car park facility and erection of two dwellings, land scaping and access works.

Address: Land at former Three Bridges Quarry, Derry Fields

The Parish Council noted that the application had been withdrawn

Cllr Ellison returned to the meeting

- **Open Space to include footpaths, hedges and water courses** – there is to be a survey of the water courses within the parish boundary, working group member, Mike Low, has a system for logging the criteria riparian owners should meet. It was noted that some riparian owners may not have the physical capabilities to complete the work and that some volunteers may be required to assist those residents. Once the survey has been completed, the Parish Council will be in a position to set its strategy to manage to situation. It was noted that, since the repairs to the hatches along the Thames, the silt had cleared extensively. Following the recent oil spillage in the Thames along the High Road, the riparian owner of the property will be contacted to ask what steps are being undertaken to relieve the situation as the soil appears to be soaked in oil and every time it rains, more oil is leached into the river.

**Action: The Clerk**

It was noted that vehicles are being parked, illegally, on pavements. Unfortunately, the Police seem to be unwilling to take any action to stop the practise.

- **Village Hall** – the Annual General Meeting will be held on 22 March 2017
- **Playing Fields Committee** - there has not been a meeting
- **Minerals Liaison** – Cllrs M Seymour and Tidmarsh had meet with John Penny, Aggregates Industries Estate Manager for the South West, who had informed them of the operations currently being undertaken at North End Works and at the Cleveland Lakes. It was confirmed that it was "business as usual" at North End works and would be for the foreseeable future. It was noted that the aggregate extractions had been completed at Cleveland Lakes and a two year landscaping project has been accepted by Wiltshire Council, however the permit from the Environment Agency has to be obtained. The southern section of the area has been sold to the Cotswold Water Park Trust, but the northern section will require landscaping with reed beds, island scrapes and minimal tree planting. There will be a bund to the south of this area to separate the Cotswold Water Park land from the

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proposed new nature reserve. Aggregates Industries have a commitment of ten years management of the nature reserve before the land can be sold. Whilst the company would prefer the nature reserve to be maintained, it could not commit to any caveats that would preclude future development when the area is sold. Also, it was noted that Aggregates Industries continues to monitor the Roman Snail habitats within the site. Mr Penny was reminded that the footpath that used to run alongside the western edge of the site should be re-instated as the owner of the permissive path on the other side of road would be expecting this to occur. Mr Penny agreed to look into the matter. With the new site at Kempsford, which has reserves for extraction for the next 12 – 15 years, the site at North End Works is considered a strategic site with a long-term future.

- **Cotswold Water Park** – Cllrs Jordan, Carter and Wingrove are to meet with Matthew Millet, Managing Director of the Trust, to discuss the sale of Hailstone Lake as this appears to be an about turn from previous policies. Concerns were raised regarding the CWP strategy decisions that excluded any Parish involvement.  
**Action: Cllrs Carter, Jordan, Wingrove**
- **School Governors** – there was no report
- **Police** – PCSO John Bordiss has agreed to be available to discuss issues with parishioners, on Tuesday mornings at the Village Hall to coincide with the Outreach Post Office and the WI coffee mornings. The visits will be on a six-week cycle, the next due date will be 11 April.
- **Annual Parish meeting** – 15 May 2017 at 7pm, all recipients of Parish Council Grants are to be invited to attend and make themselves available for discussions with parishioners. Verbal reports are not required, however written reports will be requested to be made available to any interested parties. This will be an opportunity for the parishioners to meet the newly elected Parish Council. Ellen Blacker, Wiltshire Council Good Neighbours Co-ordinator, will be invited to give a presentation on Dementia, commencing at 8pm.  
**Action: The Clerk**
- **Bus Shelter High Road** – Mr Sheppard has sourced a second quote for a bus shelter between the shop and the phone box, the two quotes range from £3,500 to £2,800 and he is trying to find a third quote. The Parish Council requested local suppliers be sourced and asked to quote as this seemed more appropriate.  
**Action Cllr Wingrove**

## 2017/025 Neighbourhood Planning update

As of 6 March, the Head of Spatial Planning has yet to get back with comments and recommend changes following the Independent Examiner's report. The Draft Plan would then be signed off and returned to the Steering Group to consider the recommendations, agree any changes as appropriate and return to Wiltshire Council in preparation for the referendum on the Plan. The Decision Notice would be displayed on the Wiltshire Council website and the referendum date would be decided by Wiltshire Council, as it is the organising body. Cllr Berry confirmed that the referendum would not be on the same date as the Local Elections, but had received an indication that it could predate the Local Elections. Concerns were raised regarding the timing issues as the Steering Group have not had an opportunity to view the results of the Independent Examination and there may have to be an Open Consultation event if major changes have been included.

**Action: Neighbourhood Planning Steering Group**

## 2017/026 Matters for the next meeting

Councillors were reminded to inform the Clerk by 6 April should any additional items be required.

## 2017/027 Date for next meeting 13 April 2017

The meeting was concluded at 09.43 pm