

# *Ashton Keynes Parish Council*

## **To: Members of the Council**

You are hereby summoned to attend the Annual Meeting of the Parish Council in the Village Hall on **Wednesday 8 May 2019 at 7.15pm**, for the purpose of transacting the following business.

Members of the public wishing to address the Council are invited to do so during the first fifteen minutes of this Meeting

Fiona Ryder Clerk to the Council

## **AGENDA**

- 1. Election of Chairman for the council year 2019-2020.**  
The newly elected Chairman to sign the Declaration of Acceptance of Office of Chairman.
- 2. Apologies for absence**
- 3. Declarations of Interest in items on the Agenda**  
To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct.  
Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.
- 4. Standing Orders**  
To approve and accept the Standing Orders
- 5. Election of Vice Chairman**
- 6. Committees**  
To approve the following Committees: Planning; Internal Affairs; Environment
- 7. Election of Chairmen of Committees**  
Planning Committee Chairman; Internal Affairs Committee Chairman; Environment Committee Chairman.
- 8. Appointment of members to Committees**  
Planning Committee, Internal Affairs Committee, Environment Committee.
- 9. Appointment of representatives to outside bodies**  
Cotswold Water Park; Playing Fields Committee; Police; School Governors; Village Hall Committee; Highways
- 10. Confirmation of monthly meeting dates**
- 11. To confirm the Minutes of the Council Meeting held on 10<sup>th</sup> April 2019**  
To approve as a true record, the minutes of the Full Council meeting held on Wednesday 10<sup>th</sup> April 2019, copies of these minutes have been circulated.
- 12. Actions from Previous Meeting**  
To receive and update on actions from previous meeting.
- 13. Chairman's Report**
- 14. Clerk's Report** - paper circulated
- 15. Finance**  
To receive monthly Finance Report  
To approve the Annual Governance Statement  
To approve and sign the Annual Governance and Accountability Return.

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## **16. Committees, Working Groups and Representatives' Reports**

- a) Planning
- b) Environment, inc Footpaths
- c) Flood Risk management
- d) Historic Conservation
- e) Minerals Liaison
- f) Village Hall
- g) Playing Fields Committee
- h) Cotswold Water Park
- i) School Governors
- j) Police
- k) Highways

## **17. Matters for the next meeting**

To note any items to be put forward for the agenda of the next Full Council Meeting.

## **18. Date for next meeting 12<sup>th</sup> June 2019.**